
MID JERSEY MUNICIPAL JOINT INSURANCE FUND

**GENERAL FUND AND EXECUTIVE COMMITTEE
REORGANIZATIONAL MEETING AGENDA
January 12, 2022**

- I. Call to Order – Joy Tozzi - Chairperson**
- II. Open Public Meetings Statement – Joy Tozzi, Chairperson**
- III. Roll Call**
- IV. Flag Salute**
- V. Introduction of Guests**
- VI. General Fund Business**
 - A. Ratification of 2022 Officers to Serve Full Fund and Executive Committee**
 - 1. Chairperson – Joy Tozzi
 - 2. Vice-Chairperson – Kathleen Capristo
 - 3. Secretary – Marlena Schmid
 - B. Ratification of 2022 MEL Delegate – Joy Tozzi**
 - C. Election of 2022 Executive Committee and Alternate Executive Committee**
 - D. Special Fund Commissioner Appointment – Township of Robbinsville**
- VII. Executive Committee Business**
 - A. Approval of the General Fund and Executive Committee Meeting Minutes of December 8, 2021.**
 - B. Approval of the Executive Committee Closed Meeting Minutes of December 8, 2021.**
 - C. Reports**
 - 1. Chairperson’s Report – Joy Tozzi
 - 2. Secretary’s Report – Marlena Schmid
 - 3. MEL Delegate’s Report – Joy Tozzi
 - 4. Fund Commissioners’ Reports
 - 5. Attorney’s Report - Windels Marx Lane & Mittendorf
 - a. Resolution 2022.1 Appointing the Professional Service Providers and Authorizing the Execution of a Contract with the Professional Service Providers for 2022
 - b. Resolution 2022.2 Appointing Marlena Schmid Custodian of Funds for 2022 and Authorizing Execution of 2022 Contract
 - c. Resolution 2022.3 Authorizing Chairperson and Custodian of Funds to Certify Sufficient Funds to Enter into 2022 Custodian of Funds Contract
 - d. Resolution 2022.4 Designating Individuals Authorized as Signatories on Fund Checks Drawn by Qual-Lynx on Behalf of the Fund for the 2022 Fund Year
 - e. Resolution 2022.5 Authorizing Appointment of Provider and the Execution of Contracts with EUS Service Providers for 2022

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- f. Resolution 2022.6 Appointing Defense Counsel to Litigate on Behalf of the Fund for the 2022 Fund Year and Authorizing the Execution of Contracts
- g. Resolution 2022.7 Appointing a PACO for 2022
- h. Resolution 2022.8 Establishing a Ten Percent Interest Rate for Delinquent Assessments in 2022
- i. Resolution 2022.9 Designation of Meeting Schedule and Official Newspapers
- j. Resolution 2022.10 Designating the Administrator as Agent to Receive Service of Process on Behalf of the Fund for 2022, Designating the Administrator's Office as Where the Books and Records of the Fund shall be Maintained for, and Designating the Administrator as the Fund Custodian of a Government Record
- k. Resolution 2022.11 Designation of Signatories for 2022 and Designating New Jersey Asset & Rebate Management Program (NJ ARM) and U.S. Bank as Depository
- l. Resolution 2022.12 Designation of Other Public Depository(ies)
- m. Resolution 2022.13 Adopting the 2022 Cash Management Plan
- n. Resolution 2022.14 Adopting Named Storm Deductible Risk Sharing Program
- 6. Treasurer's Report – Marlena Schmid
 - a. Approval of Bill Lists for all Fund Years
 - b. Treasurer's Report
 - c. Investment Report
- 7. Administrator's Report – Risk and Loss Managers, Inc.
- 8. Managed Care Report – Qual-Lynx
- 9. Safety/Loss Control Report – J.A. Montgomery

D. Old Business

E. New Business

F. Public Comment

G. Closed Session

- 1. Claims and Contractual Matters, as required.

H. Open Session Resumes

- 1. Payment Authorizations and Other Actions Established in Closed Session.

VIII. Adjournment

The next meeting will be held on March 9, 2022.