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**MID JERSEY MUNICIPAL JOINT INSURANCE FUND**

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**GENERAL FUND, SAFETY AND EXECUTIVE COMMITTEE  
MEETING AGENDA  
December 6, 2023**

- I. Call to Order – Joy Tozzi, Chairperson**
  - II. Open Public Meetings Statement – Joy Tozzi, Chairperson**
  - III. Roll Call**
  - IV. Flag Salute**
  - V. Introduction of Guests**
  - VI. General Fund Business**
    - A. Safety Presentation, Site Safety Security, J.A. Montgomery Consulting**
      - 1. Review of Critical Infrastructure Targets, Threat Response Management, Contamination Hazards, and EPA Resources
    - B. 2023 Quarterly Safety Report**
    - C. 2022 Safety Disbursements**
    - D. Slate of Officers - 2024 Fund Year**
      - 1. Chairperson
      - 2. Vice - Chairperson
      - 3. Secretary
    - E. MELJIF Delegate**
    - F. Cyber JIF Delegate**
  - VII. Executive Committee Business**
    - A. Approval of the General Fund & Executive Committee Meeting Minutes of November 8, 2023**
    - B. Approval of the Executive Committee Closed Meeting Minutes of November 8, 2023**
    - C. Reports**
      - 1. Chairperson's Report – Joy Tozzi
      - 2. MEL Delegate's Report – Joy Tozzi
      - 3. Cyber JIF Delegate's Report – Joy Tozzi
      - 4. Secretary's Report – Marlena Schmid
      - 5. Fund Commissioners' Reports
      - 6. Attorney's Report - Windels Marx Lane & Mittendorf
      - 7. Treasurer's Report – Marlena Schmid
        - a. Approval of Bill Lists for all Fund Years
        - b. Treasurer's Report
        - c. Investment Report
      - 8. Administrator's Report – Risk and Loss Managers, Inc.
      - 9. Managed Care Report – Qual-Lynx
    - D. Old Business**
    - E. New Business**
      - 1. Public Hearing and 2023 Budget Revision #1 Adoption
        - a. Motion to Open Public Hearing
        - b. Motion to Close Public Hearing and Adopt 2023 Budget Revision #1
      - 2. Public Hearing and 2024 Budget Adoption
        - a. Motion to Open Public Hearing
        - b. Motion to Close Public Hearing and Adopt 2024 Budget
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**F. Public Comment**

**G. Closed Session**

1. Claims and Contractual Matters, as required.

**H. Open Session Resumes**

1. Approval of Payment Authorizations and Other Actions Established in Closed Session.

**VIII. Adjournment**

**The next meeting will be held on January 10, 2024.**